

	<b>Title: Quality Policy</b>	<b>Number: 003</b>	
		<b>Function: General</b>	
<b>Version</b>	8.0 (reviewed 03.09.19)	<b>Effective Date</b>	01 September 2016
<b>Responsibility</b>	 Managing Director	<b>Author</b>	David Innes
<b>Approved</b>		<b>Review due</b>	31 January 2020

## 1. AIM

The aim of this policy is to encourage continual improvement of the company's performance, to ensure that specified products and services meet customers' requirements, and to underpin the Integrated Management System (IMS)

## 2. SCOPE

This policy will apply to all staff and all operations in-scope of the company's BS EN ISO 9001 accreditation

## 3. RESPONSIBILITY

- 3.1. The Managing Director is responsible for committing adequate financial, human and physical resources throughout the company to ensure that systems and operations are capable of supporting Policy aims
- 3.2. Directors and managers are responsible for ensuring that the Policy is understood, implemented and maintained
- 3.3. Directors and managers are responsible for reviewing the Policy at Management Review, at agreed review dates specified on the Policy Control Register, or when company changes necessitate policy review
- 3.4. The QHSE Co-ordinator is responsible for maintaining the IMS and monitoring its implementation
- 3.5. The QHSE Co-ordinator will ensure visibility of the Policy via shared IT drives, folders and public display
- 3.6. Red Wing UK staff are responsible for complying with IMS procedures applicable to their operational area.

## 4. POLICY

- 4.1. Red Wing UK is a supplier of protective and corporate clothing and related health and safety products.
- 4.2. The company's IMS will meet the requirements of the current certificated version of ISO 9001.
- 4.3. In operating the IMS, the company's specific aims are to
  - 4.3.1. meet customer specifications and requirements consistently, for both goods and services
  - 4.3.2. provide accurate product information and technical support compliant with statutory regulations
  - 4.3.3. take timely and adequate corrective action in the event of service shortfalls
- 4.4. The company is committed to the continual improvement of the effectiveness of its IMS. To this end
  - 4.4.1. it has established a framework for setting and reviewing quality objectives
  - 4.4.2. it will monitor IMS fitness for purpose via eg Management Review, and external and internal audit
  - 4.4.3. it will involve staff, as necessary, in the introduction of changes to the IMS

## 5. BSIF REGISTERED SAFETY SUPPLIER SCHEME JUNE 2016

The company undertakes to supply only safety equipment that fully complies with the standards and regulations relating to those products. Where appropriate, Red Wing UK will maintain up-to-date technical files to ensure that regulatory compliance information can be supplied on request. Where products are sourced from external organisations which hold technical files relating to the products being offered, Red Wing UK will request confirmation that these files are current, complete, contain appropriate conformity assessment information, and, where relevant, regulatory compliance certificates and will take all necessary steps to confirm the validity of the compliance documentation held by that external supplier in respect of the products being sourced, in compliance with EU PPE Directive 2016/425.

## 6. REFERENCES

- 6.1. ISO 9001:2015
- 6.2. Red Wing UK Integrated Management System
- 6.3. Policy Control Register
- 6.4. BSIF Registered Safety Supplier Scheme 2016